

VILLAGE OF MACKINAW
PRESIDENT AND BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

July 8, 2019

President Craig Friend called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL:

Present: President Craig Friend, Trustees Carolyn Elmore, Kraig Kamp, Mark Morman, Jerry Peterson, and Josh Schmidgall

Absent: Trustee Candy Haynes

Also Present: Police Chief Jack Nieukirk, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Treasurer Andrea Johnson, and Dustin Schmidgall

III. CONSENT AGENDA: The consent agenda consists of approving the June 24, 2019 regular meeting minutes, E.S.D.A. department report, public works department reports, non-recurring disbursements, and financial reports.

Trustee Peterson moved, seconded Trustee Elmore to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Haynes

There being five affirmative votes, the **motion carried.**

IV. PUBLIC COMMENT:

Dustin Schmidgall regarding sale tax rebate for KDJ - Dustin Schmidgall came before the Board to request a sales tax rebate for KDJ. The Board would like him to meet with Attorney Pat McGrath and President Friend to draft an agreement to present to the Board. Clerk Spencer will contact Attorney McGrath to schedule the meeting.

V. DEPARTMENT REPORTS:

POLICE REPORT: Police Chief Jack Nieukirk reported on the activities of the police department. Nieukirk reported to the Board that he hit a deer while driving the Charger on Rt. 9 to patrol Brock Lake. He has had the estimate for repairs approved by the insurance and will take it in for repairs. Chief Nieukirk updated the Board that he will be accepting applications for a third full time officer again. Jacob Edwards was offered the position but had already accepted a position with another department.

Ordinance #983 regarding holiday pay – Trustee Elmore moved, seconded by Trustee Schmidgall to adopt ordinance #983 stating any full-time employee who actually works hours on a holiday other than a floating holiday shall be paid both their regular rate of pay for their actual hours worked plus any and all holiday pay to which the employee is entitled. Any part-time employee who actually works hours on a holiday other than floating holiday shall be compensated at a rate of one and one half their regular rate of pay for their actual hours worked. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Haynes

There being five affirmative votes, the **motion carried.**

Ordinance #984 regarding full time officer pay incentives for positions and trainings -

Trustee Elmore moved, seconded by Trustee Schmidgall to adopt ordinance #984 relating to incentive pay for full time police officers. Full time officers shall receive incentive pay for attaining rank and/or completing specific training programs. If at any time the officer loses rank or fails to maintain good standing any training certification he or she will no longer be eligible for incentive pay. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Haynes

There being five affirmative votes, the **motion carried**.

PUBLIC WORKS REPORT: Public Works Manager Schopp reported on the activities of the department. The service line that was replaced at Village hall has had chlorine injected into it as per EPA and is passing all test required. The Main St lift station motor is in for repairs at Peoria Pump & Armature. The motor should be ready to be reinstalled and have the lift station working this week.

Accessible parking space - An accessible parking space that meets ADA standards has been added to Village Hall as requested by the Attorney General’s office. A photo has been sent to provide confirmation to their office.

Award 2019 MFT street maintenance project – Trustee Morman moved, seconded by Trustee Peterson to award the 2019 MFT street maintenance project to McLean County Asphalt for the cost of \$57,340.70. The project includes tar and chip over a portion of the Village streets as per recommendation of Village Engineer Patrick Meyer. IDOT has proved the project. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Haynes

There being five affirmative votes, the **motion carried**.

Water main improvements and utility disconnection at old water tower empty lot on

Franklin St. - Public Works Manager Schopp informed the Board that it has been determined that the most sensible way to install end stops without stopping service for 6 locations would be to move those 6 locations current service lines to the bypass main before shutting off the main to add the end stops. Work on the project will begin this week.

TREASURER’S REPORT:

Non-Recurring Bills - Trustee Schmidgall moved, seconded Trustee Morman to approve the non-recurring bills. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Haynes

There being five affirmative votes, the **motion carried**.

VI. PRESIDENT’S REPORT: President Friend informed the Board that he is still working on the Village having a .GOV for the website. The process is taking longer than anticipated.

VII. LOCAL LIQUOR CONTROL COMMISSIONER’S REPORT: none

VIII. TRUSTEES’ REPORT:

102 E. Madison St. 3D drawing to assist with possibly adding a basketball court and sprinkler park to the empty lot – Trustee Morman asked the Board their thoughts on installing a basketball at 102 E. Madison St. Peterson suggested contacting the school and see if the Village could work with them on installing it on their empty lot across from the high school. Morman will contact the school on the matter and report back to the Board.

Part time office assistant – Trustee Schmidgall addressed the opening for a part time office assistant in the office. Schmidgall would like to recommend authorizing Clerk/Collector Spencer to hire an individual for the position.

Trustee Schmidgall moved, seconded by Trustee Elmore to authorize Clerk/Collector Spencer to hire an individual for the position of part time office assistant. Starting pay for the position will be \$10.00 per hour and will work less than 1000 hours annually. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Haynes

There being five affirmative votes, the **motion carried**.

IX. ATTORNEY’S REPORT: none

X. NEW BUSINESS:

Employee appreciation dinner – Trustee Peterson asked the Board if they wanted him to arrange the annual employee appreciation dinner again this year. The Board was in agreement to have him contact Alexander’s Steakhouse and see what dates are available. Peterson will report back to the Board on his findings.

XI. ADJOURNMENT @ 7:50 P.M.: There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Kamp to adjourn. **motion carried**.

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
Posted: 7/22/19