

**VILLAGE OF MACKINAW**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**REGULARLY SCHEDULED MEETING MINUTES**

**July 23, 2018**

**Village President Craig Friend called the meeting to order at 7:00 p.m.**  
**This was a regular meeting of the Village of Mackinaw.**

**I. PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

**Present:** Village President Craig Friend and Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Mark Morman, Jerry Peterson, and Josh Schmidgall

**Absent:** none

**Also Present:** Police Chief Jack Nieu Kirk, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Attorney Mark McGrath, Engineer Patrick Meyer, Terry Hilst, Jim Carter, Scott & Jennifer Leach, Rick Smith, Dan Patten, Brent Rassi, and Michelle Gesell

**II. CONSENT AGENDA:** The consent agenda consists of approving the July 9, 2018 regular meeting minutes, public works department reports, E.S.D.A. department report, recurring disbursements, and financial reports.

Trustee Morman moved, seconded Trustee Haynes to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall  
NAYS: 0  
ABSENT: 0

There being six affirmative votes, the **motion carried.**

**III. PUBLIC COMMENT:**

**Storm water drainage issue** - Home owners Rassi, Leach, and Smith came before the Board for an update on their drainage issue and concerns. Schopp asked Engineer Patrick Meyer to review his findings with the room. He showed the plat for Rassi's property on Fourth St. stated that housing should not have basements. Rassi's house also is near the natural water way which has some obstacles in the path. It was stated that moving these obstacles would assist with the water flow. Options were discussed that may also help such as a retainage pond or a larger basin. In Eastwood Park subdivision Meyer also showed that regrading and installing a ditch would help with the water flow. By adding a ditch and lining the bottom with concrete it would help with being able to keeping debris from blocking the flow of water. For Leach's and Smith's property on Kruse St. it was discussed that adding back flow check valves would assist with black flow. They have all submitted claims with the Village's liability insurance to see if the damage caused by the storm water is eligible for coverage. The Clerk will contact the insurance to see if further information is needed to complete their paperwork.

**Michelle Gesell regarding storm water and sewer issue at 307 Kerlin St.** - - Michelle Gesell reported an issue she has with storm water and sewer drainage at 307 Kerlin St. She stated that since the high school started renovations the storm water now runs to her front yard causing standing water. This is an issue she needs to address with the school but Public Works Manager Schopp with look at he plans he has to see if the water is running towards her property temporarily during construction. She also has had issues with sewer water coming up her drains in her basement during substantial rains. The property has a manual check valve in the back yard installed by the previous owner. She said that lately the value is not stopping the backflow coming into her basement. It was stated that she should have it looked at and make sure that it is working correctly. Schopp will also inspect the Village main to see that it is flowing properly.

**IV. DEPARTMENT REPORTS:**

- a. **POLICE REPORT:** Police Chief Jack Nieukirk reported on the activities of the police department. Nieukirk gave an update on ordinance violation warnings given to residents. Phase I of the office software project is completed. Office Hampton has accepted a full time position with another department. Nieukirk will be accepting applications for another part time officer.
- b. **PUBLIC WORKS REPORT:** Public Works Manager Mike Schopp reported on the activities of the public works department. Schopp informed the Board that he also had Engineer Shane Larson review the areas regarding the drainage and he came to the same conclusion that Patrick Meyer did. Schopp told the Board that back flow check valves for the two houses on Kruse St would cost an estimate of \$5,500 if installed by G A Rich. Public Works will be installing new curb and inlet in front of 306 S. Monroe St. The current curb has crumbled and needs replaced. With regards to Rassi and Eastwood Park subdivision Schopp is checking on pricing for drainage ditch at Eastwood Park and a creating a retainage pond in the alley between Fourth St. and Susan Ln. The Board will then determine if the Village will fund the upgrades.

**Radio Repeater License Agreement with the Mackinaw Fire Protection District –** Trustee Elmore moved, seconded by Trustee Schmidgall to authorize President Friend to enter into an agreement with the Mackinaw Fire Protection District to allow the Mackinaw Rescue Squad to house an antenna and radio equipment on the water tower. All maintenance and repairs to the equipment will be the responsibility of the Mackinaw Rescue Squad. All legal expense involved in the preparing of the agreement will also be the responsibility of the Mackinaw Rescue Squad. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall  
 NAYS: 0  
 ABSENT: 0  
 There being six affirmative votes, the **motion carried.**

**c. COLLECTOR’S REPORT:**

**Non-recurring disbursements –** Trustee Elmore moved, seconded by Trustee Peterson to approve the non-recurring disbursements. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall  
 NAYS: 0  
 ABSENT: 0  
 There being six affirmative votes, the **motion carried.**

**Ordinance #967 regarding budgets and appropriation for fiscal year 2019 –** Trustee Elmore moved, seconded by Trustee Schmidgall to adopt ordinance #967 making budgets and appropriations for the corporate purposes of the Village of Mackinaw, Illinois, for the fiscal year of May 1, 2018 through April 30, 2019. The ordinance will be filed with the county clerk’s office. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall  
 NAYS: 0  
 ABSENT: 0  
 There being six affirmative votes, the **motion carried.**

**Certificate of Estimated Revenue for fiscal year 2019 –** Trustee Kamp moved, seconded by Trustee Morman to approve the certificate of estimated revenue for fiscal year 2019. The certificate will be filed with the county clerk’s office. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall  
 NAYS: 0  
 ABSENT: 0  
 There being six affirmative votes, the **motion carried.**

**V. PRESIDENT’S REPORT:**

**Ordinance #968 regarding small facilities deployment act including permit application and master pole agreement** – Trustee Elmore moved, seconded Morman to adopt ordinance #968 amending the Village Code for providing the regulation of and application for small wireless facilities within the Village of Mackinaw. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall  
 NAYS: 0  
 ABSENT: 0

There being six affirmative votes, the **motion carried**.

**VI. LOCAL LIQUOR CONTROL COMMISSIONER’S REPORT:**

**Ordinance # 969 relating to Sunday hours of operation for liquor sales** - Trustee Elmore moved, seconded by Trustee Morman to adopt ordinance #969 amending the Village Code relating to Sunday hours of operation for liquor sales for packaged liquor. Packaged liquor sales may begin at 9:00 a.m. on Sundays. On a roll call, the vote was:

AYES: 5 – Trustees Haynes, Kamp, Morman, Peterson, and Schmidgall  
 NAYS: 0  
 PRESENT: 1 – Trustee Elmore (goes with majority)  
 ABSENT: 0

There being six affirmative votes, the **motion carried**.

**VII. TRUSTEES’ REPORT:**

**Internal projected savings** – This item was tabled.

**Employee compensation and benefits** – This item was tabled.

**Employee Appreciation Dinner** – Trustee Peterson stated that he scheduled the employee appreciation dinner at Alexander’s Steak House in Peoria for August 25, 2018. The alumni football game between Mackinaw and Tremont is scheduled for the same time and many of the employees are planning on attending. The Board asked Peterson to check with Alexander’s and see if there is a date in September that may work better.

**VIII. ATTORNEY’S REPORT:** none

**IX. NEW BUSINESS:**

**Cleaning out creek** – Trustee Morman updated the Board that he was been discussing with Public Works Manager Schopp on possibly cleaning out the creek that runs through town like Morton does. This would assist with debris clogging culverts and blocking drainage.

**X. ADJOURNMENT @ 9:26 P.M.:** There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Schmidgall to adjourn. **motion carried**.

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

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Lisa Spencer, Village Clerk/Collector  
 Posted: 8/13/18