

VILLAGE OF MACKINAW
PRESIDENT AND BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

April 23, 2018

Village President Craig Friend called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

ROLL CALL:

Present: Village President Craig Friend and Trustees Carolyn Elmore, Jerry Peterson, and Josh Schmidgall

Absent: Trustees Candy Haynes, Kraig Kamp, and Mark Morman

Also Present: Police Chief Jack Nieu Kirk, Public Safety Director Bob Davies, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Attorney Mark McGrath, and Beth Wiegand

II. CONSENT AGENDA: The consent agenda consists of approving the April 9, 2018 regular meeting minutes, public works department reports, recurring disbursements, and financial reports.

Trustee Peterson moved, seconded Trustee Elmore to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 4 – President Friend and Trustees Elmore, Peterson, and Schmidgall
NAYS: 0
ABSENT: 3 – Trustees Haynes, Kamp, and Morman
There being four affirmative votes, the **motion carried.**

III. PUBLIC COMMENT:

Beth Wiegand regarding assistance with parking lot expansion at Garden Gate – Beth Wiegand came before the Board to request assistance with her parking lot expansion project. She stated that Garden Gate is within the downtown business district and knows that money has to stay within the district. McGrath explained the rules for spending of those funds and offered to do some research to determine if her request is feasible. She was also given the rules on the Village’s economic development loan program. It was the consensus of the Board to work towards ways of assisting her with the project due her many years of business in the Village.

IV. DEPARTMENT REPORTS:

a. POLICE REPORT: Police Chief Jack Nieu Kirk and Public Safety Director Bob Davies reported on the activities of the police department. It was stated that the Tahoe will be having the Public Safety Director vinyl graphics removed and replaced with Mackinaw Police.

Security cameras and network server for police station – Chief Nieu Kirk present a quote for adding security camera and network server to the police station. This will allow extra security for the department and allow the officers to share electronic reports. Nieu Kirk can assist with the installation of the equipment at the station.

Trustee Elmore moved, seconded by Trustee Peterson to authorize Chief Nieu Kirk to purchase the parts and supplies necessary to install security camera and network server at the police station at a cost not to exceed \$4,877.30. Items will be purchased from CDW, Amazon, Newegg, and Monoprice. On a roll call, the vote was:

AYES: 4 – President Friend and Trustees Elmore, Peterson, and Schmidgall
NAYS: 0
ABSENT: 3 – Trustees Haynes, Kamp, and Morman

There being four affirmative votes, the **motion carried.**

TazCom agreement for dispatch service – This item was tabled to allow Chief Nieukirk to meet with Tazewell County regarding the agreement.

- b. E.S.D.A. REPORT:** E.S.D.A. Coordinator Bob Davies addressed the Board that following his resignation he was made aware of a medical issue regarding the person he had planned to take his position. Davies has offered to continue as E.S.D.A. Coordinator until his replacement can take over the roll. McGrath stated that the Board would need to appoint him to the role at the next meeting. Davies stated that the Blazer will now be used for E.S.D.A.
- c. PUBLIC WORKS REPORT:** Public Works Manager Mike Schopp reported on the activities of the public works department. Slip lining is now complete. Schopp stated that Hoerr Construction handled their claim at N. Orchard St. and the resident is pleased. Brock Lake well tests have come back and the water is now on. The BBQ grills at Westwood Park Pavilion have been installed. They were purchased with funds from the 2017 Stout Foundation Grant received for improvements at Westwood Park.

Resolution #18-02 for 2018 MFT maintenance program – Trustee Elmore moved, seconded by Trustee Schmidgall to adopt resolution #18-02 to appropriate the sum of \$125,000 for maintenance of streets and highway by a municipality under the Illinois Highway Code. On a roll call, the vote was:

AYES: 4 – President Friend and Trustees Elmore, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 3 – Trustees Haynes, Kamp, and Morman
 There being four affirmative votes, the **motion carried.**

d. TREASURER’S REPORT:

Non-recurring disbursements – Trustee Elmore moved, seconded by Trustee Peterson to approve the non-recurring disbursements. On a roll call, the vote was:

AYES: 4 – President Friend and Trustees Elmore, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 3 – Trustees Haynes, Kamp, and Morman
 There being four affirmative votes, the **motion carried.**

Resignation of Treasurer - Trustee Schmidgall moved, seconded by Trustee Peterson to accept with regret the resignation of Treasurer Scott Eidenmiller as of May 1, 2018. Section 30.040 of the Village Codes states the Treasurer may resign from his office. If such officer resigns he shall continue in office until his successor has been chose and has qualified. (ILCS Ch. 65, Act 5, §3.1-30-5) On a roll call, the vote was:

AYES: 4 – President Friend and Trustees Elmore, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 3 – Trustees Haynes, Kamp, and Morman
 There being four affirmative votes, the **motion carried.**

V. PRESIDENT’S REPORT: none

VI. LOCAL LIQUOR CONTROL COMMISSIONER’S REPORT:

Renewal of Casey’s General Store #3053 and Zehr Foods, Inc. Class B liquor license and renewal of Haynes on Main LLC Class A liquor license – Trustee Elmore moved, seconded by Trustee Schmidgall to renew Casey’s General Store #3053 and Zehr Foods, Inc. Class B liquor license and renew Haynes on Main LLC Class A liquor license for a term of one year beginning May 1, 2018. On a roll call, the vote was:

AYES: 4 – President Friend and Trustees Elmore, Peterson, and Schmidgall
 NAYS: 0
 ABSENT: 3 – Trustees Haynes, Kamp, and Morman
 There being four affirmative votes, the **motion carried.**

VII. TRUSTEES' REPORT:

Employee contribution to health insurance costs – This item was tabled.

Zoning Code change regarding size and height standards for structures – Trustee Peterson moved, seconded by Trustee Elmore to authorize the Zoning Board of Appeals to have a hearing regarding size and height standards for structures and to authorize McGrath Law Office to draft an ordinance based off the Zoning Board's recommendation. On a roll call, the vote was:

AYES: 4 – President Friend and Trustees Elmore, Peterson, and Schmidgall
NAYS: 0
ABSENT: 3 – Trustees Haynes, Kamp, and Morman
There being four affirmative votes, the **motion carried.**

VIII. ATTORNEY'S REPORT:

Refer to Zoning Board, zoning classification of 107 Leopold St. – Trustee Elmore moved, seconded by Trustee Peterson to authorize the Zoning Board of Appeals to schedule a hearing regarding a recommendation on the zoning classification of 107 Leopold St. if annexed into the Village. On a roll call, the vote was:

AYES: 4 – President Friend and Trustees Elmore, Peterson, and Schmidgall
NAYS: 0
ABSENT: 3 – Trustees Haynes, Kamp, and Morman
There being four affirmative votes, the **motion carried.**

Schedule hearing for annexation of 107 Leopold St. – Trustee Elmore moved, seconded by Trustee Peterson to schedule a public hearing for June 25, 2018 at 7:05 p.m. at the Municipal Building for the annexation of 107 Leopold St. On a roll call, the vote was:

AYES: 4 – President Friend and Trustees Elmore, Peterson, and Schmidgall
NAYS: 0
ABSENT: 3 – Trustees Haynes, Kamp, and Morman
There being four affirmative votes, the **motion carried.**

IX. NEW BUSINESS:

Mailbox placement in the Village – Trustee Elmore alerted the Board to an issue she has with the post office. Recently she contacted the post office on why her neighbor's mailbox was being placed in her yard when all the other mail boxes on Monroe St. are on the opposite side of the street. She stated that she did not receive a reasonable answer so she will be filing a complaint.

X. ADJOURNMENT @ 8:27 P.M.: There being no further business to come before the Board Trustee Schmidgall moved, seconded by Trustee Elmore to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
Posted: 5/15/18