

VILLAGE OF MACKINAW
PRESIDENT AND BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

April 22, 2019

President Craig Friend called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL:

Present: President Craig Friend, Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Jerry Peterson, and Mark Morman,

Absent: Trustee Josh Schmidgall

Also Present: Police Chief Jack Nieukirk, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Attorney Mark McGrath, and Treasurer Andrea Johnson

III. CONSENT AGENDA: The consent agenda consists of approving the April 8, 2019 regular meeting minutes, public works department reports, non-recurring disbursements, and financial reports.

Trustee Peterson moved, seconded Trustee Morman to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Peterson

NAYS: 0

ABSENT: 1 – Trustee Schmidgall

There being five affirmative votes, the **motion carried.**

IV. PUBLIC COMMENT: none

V. DEPARTMENT REPORTS:

POLICE REPORT: Police Chief Jack Nieukirk reported on the activities of the police department. The interview process for the police clerical assistant has begun. Background checks have been submitted. The Board will be notified on Nieukirk's hiring decision at the next Board meeting.

Authorize hiring of 3rd full time officer – Chief Nieukirk spoke to the Board regarding his request for hiring a 3rd full time officer. Nieukirk reported that he spoke to Superintendent of District #701 Michelle Jacobs, she stated that she has communicated with the School Board and determined that the district would not be looking at the option of a resource officer until the 2020 school year. Nieukirk reviewed his proposal with the Board again and requested they authorize the hiring of another full time police officer. Nieukirk stated that he will always have an officer on duty when school is in session. He feels that presence on the street is a better deterrent than only being present in the school. A full time officer has the time to make a better connection with the community. Nieukirk addressed the Board that currently there is funds available in the budget for a full time officer but if this were ever to change he would make appropriate cut backs to the department.

Trustee Elmore moved, seconded by Trustee Kamp to authorize Chief Nieukirk to hire a third full time officer for the department. The starting pay will be \$18.00 per hour with standard a benefit package. The officer will be on probation for a period of one year. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Peterson

NAYS: 0

ABSENT: 1 – Trustee Schmidgall

There being five affirmative votes, the **motion carried.**

Amend ordinance regarding police holiday pay – This item was tabled.

Amend ordinance regarding police overtime – This item was tabled.

2019-2020 fiscal year police budget – This item was tabled.

Ordinance #978 to amend Village Code regarding possession of tobacco products - Trustee Elmore moved, seconded by Trustee Morman to amend Village Code Chapter 96 relating to possession of tobacco products. The amendment will change wordage from minors to persons under 21 years of age. It also will include alternative tobacco alternatives. This ordinance will take effect July 1, 2019 same as the State of Illinois restrictions on the use of tobacco products. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Peterson

NAYS: 0

ABSENT: 1 – Trustee Schmidgall

There being five affirmative votes, the **motion carried**.

PUBLIC WORKS REPORT: Public Works Manager Schopp reported on the activities of the department. Repairs have been made to the storm sewer pipe behind 900 Brighton Ave.

Ameren moved their line that burrowed through the Village's storm sewer pipe causing a sink hole. Hydrants were flushed and flow tested the week of April 8, 2019. Schopp is working on the process for MFT sealcoating for 2019.

Purchase of Gator for public works department - Public Works Manager Schopp presented an expenditure request to purchase a 2018 John Deer Gator XUV835M with dump kit, rear view mirror, and turn signal package. The sale price for the Gator is \$13,750. The cost to lease a Gator is \$2,200 a year. By purchasing it would save money in the long term for the Village. The Gator is used by beautification to water and maintain the Village flowers. It is also used by Public Works on a variety of projects and tasks.

Trustee Morman moved, seconded by Trustee Peterson to authorize the purchase of a 2018 John Deer Gator XUTV835M with dump kit, rear view mirror, and turn signal package at a cost of \$13,750.00. The cost will be divided equally by the general, water, and sewer funds. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Peterson

NAYS: 0

ABSENT: 1 – Trustee Schmidgall

There being five affirmative votes, the **motion carried**.

TREASURER'S REPORT:

Non-Recurring Bills - Trustee Haynes moved, seconded Trustee Peterson to approve the non-recurring bills. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Peterson

NAYS: 0

ABSENT: 1 – Trustee Schmidgall

There being five affirmative votes, the **motion carried**.

Investment report – Trustee Elmore moved, seconded by Trustee Haynes to approve the Treasurer's quarterly investment report. The reports showed the investments and year to date interest earned on the Village accounts. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Peterson

NAYS: 0

ABSENT: 1 – Trustee Schmidgall

There being five affirmative votes, the **motion carried**.

VI. PRESIDENT'S REPORT:

Mackinaw Stout Foundation grant agreement – Trustee Kamp moved, seconded by Trustee Elmore to authorize President Friend to enter into an agreement with Mackinaw Stout

Foundation to receive a grant in the amount of \$7,682.68. The grant is to be used towards the project of installing a pavilion at Veterans Park. Checks will be issued on May 2, 2019 at 4:30 p.m. at McGrath Law Office. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Peterson
 NAYS: 0
 ABSENT: 1 – Trustee Schmidgall
 There being five affirmative votes, the **motion carried**.

Recycling grant agreement with Tazewell County – Trustee Morman moved, seconded by Trustee Kamp to authorize President Friend to enter into an agreement with Tazewell County to grant the Village of Mackinaw the amount of \$15,726.79. The grant is to support a County approved recycling collection program. The County will monitor the recycling program to ensure it remains in compliance with the County’s IEPA approved solid waste management plan. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Peterson
 NAYS: 0
 ABSENT: 1 – Trustee Schmidgall
 There being five affirmative votes, the **motion carried**.

July 4th firework display at Brock Lake – Trustee Morman moved, seconded by Trustee Kamp to schedule a firework display at Brock Lake on July 4, 2019 at dusk. The budget for purchasing fireworks will be \$3000. The fireworks will be fired off by the fire department. All permits have been issued by the State for the display. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Peterson
 NAYS: 0
 ABSENT: 1 – Trustee Schmidgall
 There being five affirmative votes, the **motion carried**.

Possible cancelation of May 27, 2019 meeting - Trustee Elmore moved, seconded by Trustee Haynes to cancel the May 27, 2019 Village Board of Trustees meeting due to it being Memorial Day. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Peterson
 NAYS: 0
 ABSENT: 1 – Trustee Schmidgall
 There being five affirmative votes, the **motion carried**.

VII. TRUSTEES’ REPORT:

Employee wage increases – The Board reviewed employee current wages and determined wage increases for the 2019 fiscal year. The Treasurer Andrea Johnson, EMA Coordinator Robert Davies, and Zoning Officer Josh Mathis monthly salaries will be discussed at a later date.

Trustee Peterson moved, seconded by Trustee Kamp to approve the following wage increase for part time and full time employees. Effective the 1st pay period in May 2019.

Part time employee hourly increases:

Doug Bohner	.25	New hourly rate	\$18.25
Barb James	.50	New hourly rate	\$17.50
Rebecca Vincent	.50	New hourly rate	\$15.50
Allison Martens	.16	New hourly rate	\$10.25
Jessica Sidwell	.37	New hourly rate	\$13.25
Patricia Butterfield	.22	New hourly rate	\$11.25
Anthony Czop	.25	New hourly rate	\$10.25
Alex Kerner	.75	New hourly rate	\$10.25
Stephanie Schmidgall	.25	New hourly rate	\$10.50
Austin Scott	.50	New hourly rate	\$10.25
Christian Smith	.50	New hourly rate	\$10.25

Full time employee wage increases:

Michael Haney	2% increase	New hourly rate	\$22.66
Brian Lang	2% increase	New hourly rate	\$26.33
Nathan Judy	\$2.00 per hour increase	New hourly rate	\$17.45
Jack Nieukirk	3% increase	New salary rate	\$53,045.82

Brandon Reese 3% increase	New hourly rate \$18.54
Amanda Schmidgall 3% increase	New hourly rate \$15.66
Michael Schopp 3% increase	New salary rate \$71,127.68
Lisa Spencer 3% increase	New hourly rate \$20.79

On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Peterson

NAYS: 0

ABSENT: 1 – Trustee Schmidgall

There being five affirmative votes, the **motion carried**.

102 E. Madison St. 3D drawing to assist with possibly adding a basketball court and sprinkler park to the empty lot – This item was tabled.

VIII. ATTORNEY’S REPORT: none

IX. NEW BUSINESS: none

X. ADJOURNMENT @ 9:00 P.M.: There being no further business to come before the Board Trustee Peterson moved, seconded by Trustee Kamp to adjourn. **motion carried**.

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
Posted: 05/14/19