

VILLAGE OF MACKINAW
PRESIDENT AND BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

March 8, 2021

President Friend called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL BY:

Present: President Craig Friend and Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Mark Morman, Jerry Peterson, and Josh Schmidgall

Absent: none

Also Present: Police Chief Brandon Reese, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Treasurer Andrea Johnson, Attorney Mark McGrath, and Attorney Pat McGrath (7:43p.m)

III. CONSENT AGENDA: The consent agenda consists of approving the February 22, 2021 regular meeting minutes, public works department report, police department report, EMA department report, non-recurring disbursements, account balance, and payroll report.

Trustee Peterson moved, seconded Trustee Morman to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried.**

IV. PUBLIC COMMENT: none

V. DEPARTMENT REPORTS:

POLICE CHIEF’S REPORT: Police Chief Brandon Reese reported on the activities of the police department. Reese reviewed the report given to him regarding the upcoming rate change for dispatching services. The new rate is based off of population and not service calls like the old rate was calculated. They feel that is a more fair formula for all the communities receiving dispatching service. Trustee Schmidgall asked if the new rates are locked in for a specific amount of time. Reese did not know but stated he would contact them for an answer. The old rate was \$30,712 and the increased new rate for service will be \$45,853. Chief Reese gave a sheet with purchase options for the departments upcoming equipment needs. The 2 options showed times line for purchasing 2 squad vehicles, 6 Tasers, 6 portable radios, and 6 body cameras. Trustee Schmidgall asked why the department needs 6 Tasers. Reese said that his vision for the department is a full staff of 6 officers said that he would need a minimum 4 Tasers. The Boards discussed the difference between the two listed purchase plans for Tasers. He stated the certified plan come with more supplies and trainings. Schmidgall asked that the specifics on the Taser purchase plans be emailed to him to review. Trustee Morman asked if the vehicle prices included equipment. Reese said that it did include the transferring of equipment from the current vehicles and also decaling the new vehicles. Reese then told the Board that March 6th was Miles Winders last day with the department but would be interested in coming back as a part time officer once his probationary period is completed at his new job. The Board asked him to contact the school and determine whether or not they are interested in a full time or part time SRO and if there are any other changes they would like the Board to consider for the upcoming SRO contract renewal.

PUBLIC WORKS MANAGER’S REPORT: Public Works Manager Mike Schopp reported on the actives of the department. Schopp stated that the his department report shows a 23% water loss for the month but informed them that it is due to a house fire and a watermain leak. He hopes to see the percentage back where it belongs next month. Schopp gave an update of the walking trail lights. The repair of the lights is more complicated than anticipated. When the tree went down it took out one of the high voltage line which hit one of the walking trail light poles.

The voltage ended up running through multiple poles and burned out the drivers and wires both above and underground. He hopes to have the lights operational by the end of the week. Schopp is working with Deputy Clerk Nunley to complete reporting requirements for the EPA. Illinois Rural Water has been assisting some communities with the new reporting. Schopp will reach out for assistance if it is needed. Trustee Kamp asked him to look into the boat ramp at Brock Lake. It was reported to him that there is a hole and asked for it to be filled with rock. Schopp will look into the matter.

TREASURER'S REPORT:

Non-Recurring Bills - Trustee Morman moved, seconded Trustee Elmore to approve the non-recurring bills. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
NAYS: 0
ABSENT: 0

There being six affirmative votes, the **motion carried.**

Request for Proposal for solid waste removal and recycling services – The Board reviewed the request for proposal (RFP) for solid waste removal and recycling services presented by Treasurer Andrea Johnson with change suggestions from Attorney Pat McGrath. Johnson stated that she is working towards a July 1st contract start date. This will allow time for all the legal requirements and allow the office staff to start billing residents for the service. The Board discussed a time line of the process and decided at the bid notice could be posted now and the Board could award the contract at the April 26, 2021 Board of Trustees meeting. Attorney McGrath stated that an ordinance to establish solid waste removal and disposal service for the Village will need to be passed by the Board. If the office staff prepares the ordinance he can review it for the Board.

Trustee Elmore moved, seconded by Trustee Haynes to authorize the Village office to post the RFP notice in the newspaper, on the website, and send a copy to Area Disposal and Republic Services. The awarding of the contract will be at the April 26, 2021 Village Board of Trustees meeting. Once the office staff prepares the necessary ordinance it will be sent to Attorney Pat McGrath for review before being voted on by the Board. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall
NAYS: 0
ABSENT: 0

There being six affirmative votes, the **motion carried.**

VI. PRESIDENT'S REPORT: none

VII. LOCAL LIQUOR CONTROL COMMISSIONER'S REPORT: none

VIII. TRUSTEES' REPORT:

Postal Service – Trustee Elmore asked the Board for their opinion on an issue she is having concerning a resident applying for mail delivery to a box attached to her house for health reasons. A letter was written to the post office regarding the request and their answer was no due to her having family in town. The Board discussed the matter but felt that mail delivery falls under a federal matter and not a Village Board.

Trustee Kamp asked if there were guidelines on the maintenance of a mailbox. He stated that there are many that are in need of maintenance. The maintenance of mailboxes is addressed in the Village Code under section 97.02 (whoever owns a mailbox shall be solely responsible for maintaining their mailbox). The item will be placed on the next agenda.

Temporary Business signs in right a ways - Trustee Elmore asked the Board the rules regarding signs in village right a ways. There was a complaint received regarding such signs and she wanted to know if this something that needs to be taken care of or not. She was informed that Village Code does address signs in not being allowed public right a ways. It was also mentioned that such signs could obstruct views for drivers. Elmore was told that such signs should be moved to private property with permission of the owner.

IX. ATTORNEY'S REPORT: none**X. NEW BUSINESS:**

Community Center Building Tenants - Clerk Spencer asked the Board how they want her to handle issues of the community center building tenants. Currently when there is an issue regarding a tenant she sends a letter directly to the tenant. Recently she had to send the food pantry a letter regarding leaving multiple bags of garbage in the garage. The matter is resolved now but took two requests and a week to have the garbage removed from the garage area. Trustee Schmidgall suggested locking this part of the building. Attorney Pat McGrath stated that the garage area is not listed as their designated area of use in the building so locking the garage could be done. Then it was brought up that the apartment tenant is behind on their rent and can anything be done during executive order 2020-72. Attorney Pat McGrath stated the first step towards evicting a tenant is serving them with a tenant declaration form. The Board asked that he provide Clerk Spencer with the form and have Chief Reese serve the tenant.

XI. ADJOURNMENT @ 8:05 P.M.: There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Haynes to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
Posted: 3/23/21