

VILLAGE OF MACKINAW
PRESIDENT AND BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

February 25, 2019

Village President Craig Friend called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL:

Present: Village President Craig Friend and Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Jerry Peterson, Mark Morman, and Josh Schmidgall

Also Present: Police Chief Jack Nieu Kirk, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Attorney Mark McGrath, Treasurer Andrea Johnson

III. CONSENT AGENDA: The consent agenda consists of approving the February 11, 2019 regular meeting minutes, police department reports, public works department reports, non-recurring disbursements, and financial reports.

Trustee Peterson moved, seconded Trustee Morman to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Peterson, Morman, and Schmidgall
NAYS: 0
ABSENT: 0

There being six affirmative votes, the **motion carried.**

IV. PUBLIC COMMENT: none

V. DEPARTMENT REPORTS:

- a. POLICE REPORT:** Police Chief Jack Nieu Kirk reported on the activities of the police department. Nieu Kirk updated the Board on recent maintenance of the department vehicles. He stated the Officer Connor is on a leave of absence due to accepting a full time officer position at another department. He is unable to work part time for another department during his probationary period as a full time officer.

VI. 7:05 P.M. BID OPENING FOR SALE OF 305 E. FRANKLIN ST. – One bid was submitted for the empty lot at 305 E. Franklin St. for \$3,200. The Board was not able to accept the bid due to the amount not being at least 80% of the appraisal price. The item will be placed on the next agenda to be placed out for bid again and determine alternate options for the advertising of the sale.

Trustee Morman moved, seconded by Trustee Schmidgall to reject the bid submitted due to the amount not being at least 80% of the appraisal price. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Peterson, Morman, and Schmidgall
NAYS: 0
ABSENT: 0

There being six affirmative votes, the **motion carried.**

VII. DEPARTMENT REPORTS: (continued)

- a. PUBLIC WORKS REPORT:** Public Works Manager Schopp reported on the activities of the department. Schopp informed the Board that there was gutter damage on the bathrooms at Westwood Park due to ice. The gutters have been repaired. The Village-wide power outage that took place February 24, 2019 resulted in one generator at the water plant tripping a breaker and having to be manually started. All of the other Village generators worked as expected. The 2004 F-450 has been repaired by Public Works and is up and running. The clari-cone at the water plant has been drained and cleaned.

Fertilizer agreement for Brock Lake baseball diamonds and Westwood park soccer field – Trustee Elmore moved, seconded by Trustee Schmidgall to authorize President Friend to sign the 2019 turf fertilization program contract with Green View Landscaping Company for Brock Lake and Westwood Park. Brock Lake diamonds 1, 2, & 3 cost is \$1,560.00. Westwood Park soccer field cost is \$638.00. Fertilizing these areas is listed as a responsibility of the Village in the intergovernmental agreement with Mackinaw Township Recreational Group. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Peterson, Morman, and Schmidgall
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried.**

2019 Clean-up day – Trustee Elmore moved, seconded by Trustee Haynes to have the public works department enter into a co-partnership with Minier for clean-up day. The two will combine use of labor and equipment to have a clean-up day in both Villages. Clean up day in Village of Mackinaw will be May 6, 2019. An ad will be placed in the Area Buyers Guide; flyers will be posted around town and on Facebook. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Peterson, Morman, and Schmidgall
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried.**

Curb in front of Post office on Main St. - The Post Master of the Post Officer has requested that the yellow curb be removed in front of the building to allow 2 extra parking places along the street. Recently the mail box that was at the curb has been moved closer to the building so there is no need for the yellow curb no parking. Schopp stated that when the weather warms the department can work on removing the paint with solvents and power washing.

Trustee Morman moved, seconded by Trustee Peterson to have the Public Works department remove the yellow curb in front of the Post Office on Main St. to create 2 extra parking spaces along the street. On a roll call, the vote was:

AYES: 5 – Trustees Haynes, Kamp, Peterson, Morman, and Schmidgall
 NAYS: 1 – Trustee Elmore
 ABSENT: 0

There being five affirmative votes, the **motion carried.**

b. TREASURER’S REPORT

Non-Recurring Bills - Trustee Elmore moved, seconded Trustee Peterson to approve the non-recurring bills. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Peterson, Morman, and Schmidgall
 NAYS: 0
 ABSENT: 0

There being six affirmative votes, the **motion carried.**

Trustee Morman asked Treasurer Johnson how the CD that matured on January 31, 2019 was processed. Johnson stated that half of the CD was deposited into the accounts to fund the down payment for the upcoming back hoe lease. The other half was put back into a CD with a higher interest rate. The funds are to be used for heavy equipment.

Johnson also updated the Board that an additional water/sewer money market account with a higher interest rate was opened at First Security Bank and \$100,000 from the water/sewer credit card payment account at Heartland Bank has been transferred into it.

VIII. PRESIDENT'S REPORT:

New Village website – President Friend presented two quotes for setting up and hosting a new website for the Village. Haas IT Solutions, Inc. submitted a quote for \$2,630 and Immense Impact, LLC (Home of Municipal Impact) submitted a quote for \$1,058.45. The Board reviewed the details of both quotes.

Trustee Elmore moved, seconded by Trustee Haynes to authorize President Friend enter into an agreement with Immense Impact, LLC (Home of Municipal Impact) at a cost of \$1,058.45 to set up and host a new Village website. The cost includes a onetime website set up fee of \$399 and annual hosting fee of \$659.45. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Peterson, Morman, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried**.

IX. LOCAL LIQUOR CONTROL COMMISSIONER'S REPORT: none**X. TRUSTEES' REPORT:**

Employee insurance deductible reimbursement – This item was table until the next regularly scheduled meeting to allow an insurance representative to be available to answer questions.

Speed limit signs for Eastwood Park Subdivision - Trustee Morman informed the Board that it was brought to his attention that Eastwood Park Subdivision does not have speed limit signs posted. Chief Nieu Kirk was asked if speeding is an issue in the subdivision. Nieu Kirk stated that no speeding tickets have been issued in that part of the Village. Upon further discussion the Board felt that currently speed limit signs were not needed.

Community Survey – This item was tabled until after the new Village website is up and then work towards having a link to community survey available on the website.

New Pavilion in Veterans Park – This item was tabled.

102 E. Madison St. 3D drawing to assist with possibly adding a basketball court and sprinkler park to the empty lot – This item was tabled.

XI. ATTORNEY'S REPORT: none**XII. NEW BUSINESS:**

Attorney rates – McGrath Law office gave the Board a letter stating that their hourly rates are being raised. In the past the Board has voted to accept this increase so Trustee Elmore asked that this item be placed on the next agenda.

XIII. ADJOURNMENT @ 7:52 P.M.: There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Haynes to adjourn. **motion carried**.

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
Posted: 03/11/19