

VILLAGE OF MACKINAW
PRESIDENT AND BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

February 12, 2018

Village President Craig Friend called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

ROLL CALL:

Present: Village President Craig Friend and Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Mark Morman, and Jerry Peterson

Absent: Trustee Josh Schmidgall

Also Present: Public Safety Director Bob Davies, Police Chief Jack Nieu Kirk, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Treasurer Scott Eidenmiller, and Attorney Pat McGrath

II. CONSENT AGENDA: The consent agenda consists of approving the January 22, 2018 regular meeting minutes, police department report, public works department reports, recurring disbursements and Treasurer's financial reports.

Trustee Peterson moved, seconded Trustee Haynes to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman and Peterson
NAYS: 0
ABSENT: 1 – Trustee Schmidgall
There being five affirmative votes, the **motion carried.**

III. PUBLIC COMMENT: none

IV. DEPARTMENT REPORTS:

- a. **POLICE REPORT:** Public Safety Director Bob Davies and Police Chief Jack Nieu Kirk reported on the activities of the police department.
- b. **E.S.D.A. COORDINATOR'S REPORT:** E.S.D.A. Coordinator Davies reported on the activities of the department.
- c. **PUBLIC WORKS REPORT:** Public Works Manager Mike Schopp reported on the activities of the public works department.

2018 clean-up day for Village residents – Public Works discussed with the Board setting a date for the 2018 clean-up day. He suggested April 30, 2018. The Board tabled the matter to review the school's calendar and make sure that it would not be conflicting with prom. This item will be placed on the next agenda.

2018 sewer slip lining – Trustee Elmore moved, seconded by Trustee to approve the 2018 sewer slip lining project and authorize Hoerr Construction to slip line 4004 lineal feet and 35 reinstatements at a cost of \$87,584.00. This will be the final phase of the sewer slip lining project. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman and Peterson
NAYS: 0
ABSENT: 1 – Trustee Schmidgall
There being five affirmative votes, the **motion carried.**

2018 turf fertilization for Brock Lake and Westwood Park - Trustee Peterson moved, seconded by Trustee Haynes to authorize President Friend to sign the 2018 turf

fertilization program contract with Green View Landscaping Company for Brock Lake and Westwood Park. Brock Lake diamonds 1, 2, & 3 cost is \$1560.00. Westwood Park soccer field cost is \$638.00. Fertilizing these areas is listed as a responsibility of the Village in the intergovernmental agreement with Mackinaw Township Recreational Group. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman and Peterson
 NAYS: 0
 ABSENT: 1 – Trustee Schmidgall
 There being five affirmative votes, the **motion carried.**

d. TREASURER’S REPORT:

Non-recurring disbursements – Trustee Morman moved, seconded by Trustee Elmore to approve the non-recurring disbursements. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman and Peterson
 NAYS: 0
 ABSENT: 1 – Trustee Schmidgall
 There being five affirmative votes, the **motion carried.**

V. PRESIDENT’S REPORT:

RT 9 speed limit – President Friend informed the Board that he has received a report that shows the accidents that have been reported on RT 9 along the Village of Mackinaw. This information will be useful for requests made to IDOT regarding RT 9 along the Village.

VI. LOCAL LIQUOR CONTROL COMMISSIONER’S REPORT: none

VII. TRUSTEES’ REPORT:

Zoning Board recommendation to the Village Board regarding lean-to structures within the Village limits – Trustee Kamp moved, seconded by Trustee Elmore to have the Zoning Board of Appeals hold a public hearing to add the definition of a lean-to structure to the Village Code. The definition will bring clarity to the Code which will assist the Zoning Officer when issuing building permits. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman and Peterson
 NAYS: 0
 ABSENT: 1 – Trustee Schmidgall
 There being five affirmative votes, the **motion carried.**

Brock Lake improvements – Trustee Elmore updated the Board that the Finance Committee will begin ear marking from the general fund \$2500 per month for Brock Lake improvements. This will continue for 6 months and then the Finance Committee will review the funds.

Job Codes – Trustee Morman asked that training hours be listed on employee time cards. The Clerk will see that this is done.

Community Center tenant leases – The Board would like the tenant leases for the community center reviewed and updated. Attorney Pat McGrath will review and bring the matter back to the Board.

VIII. ATTORNEY’S REPORT: none

IX. EXECUTIVE SESSION:

Executive session – At 8:05 p.m. Trustee Peterson moved, seconded by Trustee Morman to enter into executive session to discuss a personnel issue of the police department as per section 2(c) (5) of the open meeting act. Village Board, Clerk, Public Safety Director, Police Chief and Attorney to be present during the meeting. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman and Peterson
 NAYS: 0
 ABSENT: 1 – Trustee Schmidgall

There being five affirmative votes, the **motion carried.**

X. ROLL CALL @ 8:34 P.M. – RETURN TO REGULAR SESSION:

Present: President Craig Friend and Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Mark Morman, and Jerry Peterson

Also Present: Clerk/Collector Lisa Spencer, Public Safety Director Bob Davies, Police Chief Nieukirk, and Attorney Pat McGrath

XI. EXECUTIVE SESSION:

Executive session – At 8:38 p.m. Trustee Kamp moved, seconded by Trustee Peterson to enter into executive session to discuss personnel issues as per section 2(c) (5) of the open meeting act. Village Board and Attorney to be present during the meeting. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman and Peterson

NAYS: 0

ABSENT: 1 – Trustee Schmidgall

There being five affirmative votes, the **motion carried.**

XII. ROLL CALL @ 9:07 P.M. – RETURN TO REGULAR SESSION:

Present: President Craig Friend and Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Mark Morman, and Jerry Peterson

Also Present: Clerk/Collector Lisa Spencer, Public Safety Director Bob Davies, Police Chief Nieukirk, and Attorney Pat McGrath

XIII. NEW BUSINESS: none

XIV. ADJOURNMENT @ 9:08 P.M.: There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Haynes to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
Posted: 2/28/18