

**VILLAGE OF MACKINAW**  
**PRESIDENT AND BOARD OF TRUSTEES**  
**REGULARLY SCHEDULED MEETING MINUTES**

**October 22, 2018**

**Village President Craig Friend called the meeting to order at 7:00 p.m.**  
**This was a regular meeting of the Village of Mackinaw.**

**I. PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

**Present:** Village President Craig Friend and Trustees Carolyn Elmore, Kraig Kamp, Mark Morman, Jerry Peterson, and Josh Schmidgall

**Absent:** none

**Also Present:** Police Chief Jack Niekirk, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Attorney Mark McGrath, Treasurer Andrea Johnson, Bill Embry, and Officer Brandon Reese along with his wife and son

**II. CONSENT AGENDA:** The consent agenda consists of approving the October 8, 2018 regular meeting minutes, October 8, 2018 executive session meeting minutes, public works department reports, recurring disbursements, and financial reports.

Trustee Peterson moved, seconded Trustee Morman to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried**.

**III. PUBLIC COMMENT:**

**Bill Embry regarding Eastwood Park subdivision report** – Bill Embry came before the Board to give a final report regarding Eastern Tazewell Development Company partnership with the Village in creating Eastwood Park subdivision. The report showed estimated tax revenues that the Village collects due to the subdivision. Embry also gave the background on residential development in Mackinaw. It was discussed that years ago a committee worked towards planning a walking trail from Eastwood Park to Brock Lake. Stout Foundation may be able to cost share on such a project if the Village would like to work towards completing the walking trail at least to Westwood Park since there is no longer a walk way under Route 9. Embry expressed that favorable cycles of development come infrequently if ever and it is imperative that Village is prepared with infrastructure in case the time ever arises. Schopp stated that the Village's slip lining project is complete and the EPA has been contacted to have the sewer system rechecked to allow for future growth.

**IV. DEPARTMENT REPORTS:**

**POLICE REPORT:** Police Chief Jack Niekirk reported on the activities of the police department. The lock down and evacuation drill at the school overall went well. Niekirk completed a sex assault certificate training class. He is now working on a cybercrimes course. The Board was shown a letter complementing Officer Conner on his performance during a call here in the Village. The letter will be placed in his personnel file.

**Resignation of Part Time Officer Greg Hampton** – Trustee Elmore moved, seconded by Trustee Morman to accept with regret Part Time Officer Greg Hampton's resignation effective October 31, 2018. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall

NAYS: 0

ABSENT: 0

There being six affirmative votes, the **motion carried**.

**Hiring Brandon Reese as Full Time Officer** – Trustee Kamp moved, seconded by Trustee Elmore to hire Brandon Reese as a Full Time Officer effective November 5, 2018. Reese will have an hourly rate of \$18.00 per hour and standard full time benefits. Reese's hourly rate will be revisited after a probation period of one year. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall  
NAYS: 0  
ABSENT: 0  
There being six affirmative votes, the **motion carried**.

Reese thanked the Board for the opportunity and introduced his family. Reese then stood before the Board, raised his right hand, and gave his official oath for the position of Police Officer for the Village of Mackinaw.

**Full time 80 hour transition training for Brandon Reese** – Chief Niekirk stated that Officer Reese will need to take a transition training course for going from part time to full time. This training is eligible for partial reimbursement upon completion. The training course has an opening in March 2019. The cost for the training course is \$1190 this price does not include travel expense. Reese will be able to work full time for the Village while waiting to take the course in March.

Trustee Morman moved, seconded by Trustee Elmore to authorize Officer Reese to enroll in the full time 80 hour transition training course at a cost not to exceed \$1500. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall  
NAYS: 0  
ABSENT: 0  
There being six affirmative votes, the **motion carried**.

**PUBLIC WORKS REPORT:** Public Works Manager Mike Schopp reported on the activities of the public works department. Hydrants have been flushed in the Village and Heritage Lake. Sidewalk has been poured on Main St. from Franklin St. to Beth Anne's. Schopp stated that he has only received two quotes for replacing the man hole in the alley between Fourth St. and Susan Ln. The quotes are higher than expected so it was the consensus of the Board wait to see if the other contractors turn in quotes before proceeding with the project.

#### **TREASURER'S REPORT:**

**Non-recurring disbursements** – Trustee Elmore moved, seconded by Trustee Haynes to approve the non-recurring disbursements. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson and Schmidgall  
NAYS: 0  
ABSENT: 0  
There being six affirmative votes, the **motion carried**.

**Annual Treasurer's publication report** – Trustee Peterson moved, seconded by Trustee Elmore to approve the Treasurer's annual publication report for fiscal year 2018 and have copy of it filed with the County Clerk. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall  
NAYS: 0  
ABSENT: 0  
There being six affirmative votes, the **motion carried**.

**Investment Report** – Trustee Haynes moved, seconded by Trustee Morman to approve the quarterly investment report showing the accounts and interest earned year to date. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall  
NAYS: 0  
ABSENT: 0  
There being six affirmative votes, the **motion carried**.

#### **V. PRESIDENT'S REPORT:**

**Working on server and computer for the office** – President Friend stated that he is working on building a new server and computer for the office. He will need to order a few extra parts to complete the project but the project should be completed soon.

**VI. LOCAL LIQUOR CONTROL COMMISSIONER'S REPORT:** none

**VII. TRUSTEES' REPORT:**

**Garden Gate grant application for development or redevelopment of property within the business districts of the Village of Mackinaw** - Beth Wiegand submitted a grant application for development or redevelopment of property within a business district. The proposed project will add additional parking and replace the existing sidewalk in front of Garden Gate. Cost of materials is \$13,045. Wiegand is requesting 20% of the business district tax paid by her customers in the amount of \$8,950.47.

Trustee Schmidgall moved, seconded by Trustee Morman to award the submitted grant to Garden Gate in the amount of \$8,950.47. Funds will be issued once receipts for the materials have been submitted. A grant agreement will be signed by Beth Weigand and the Village. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall  
NAYS: 0  
ABSENT: 0

There being six affirmative votes, the **motion carried**.

**Jessica Sidwell regarding hours and employee benefits** – The Board reviewed the proposal submitted by the Clerk and discussed whether to allow part time office staff Jessica Sidwell to work over 1000 hours annually and continue to pay into IMRF. No motion was made regarding this matter. Sidwell hours will return to having the same restriction as all other part time employees, less than 1000 hours annually per her hire date of October 4. IMRF will be notified that her position has been changed to non-qualifying as per October 4, 2018.

**VIII. ATTORNEY'S REPORT:** none

**IX. EXECUTIVE SESSION:**

Executive session – At 8:20 p.m. Trustee Morman, seconded by Trustee Peterson to enter into executive session to discuss compensation and benefits for full time employees as per section (2) (5) of the open meetings act. Village Board, Clerk, Attorney, and Public Works Manger to be present during the meeting. On a roll call, the vote was:

AYES: 6 – Trustees Elmore, Haynes, Kamp, Morman, Peterson, and Schmidgall  
NAYS: 0  
ABSENT: 0

There being six affirmative votes, the **motion carried**.

**X. ROLL CALL @ 8:30 P.M. – RETURN TO REGULAR SESSION:**

**Present:** President Craig Friend and Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Mark Morman, Jerry Peterson, and Josh Schmidgall

**Also Present:** Village Clerk Lisa Spencer, Attorney Mark McGrath, and Public Works Manager Mike Schopp

**XI. NEW BUSINESS:** none

**XII. ADJOURNMENT @ 8:33 P.M.:** There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Kamp to adjourn. **motion carried**.

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.