

VILLAGE OF MACKINAW
PRESIDENT AND BOARD OF TRUSTEES
REGULARLY SCHEDULED MEETING MINUTES

January 27, 2020

President Craig Friend called the meeting to order at 7:00 p.m.
This was a regular meeting of the Village of Mackinaw.

I. PLEDGE OF ALLEGIANCE

II. ROLL CALL:

Present: President Craig Friend, Trustees Carolyn Elmore, Candy Haynes, Kraig Kamp, Mark Morman, and Josh Schmidgall

Absent: Trustee Jerry Peterson

Also Present: Police Chief Brandon Reese, Clerk/Collector Lisa Spencer, Public Works Manager Mike Schopp, Attorney Mark McGrath, Treasurer Andrea Johnson, Steve Yarnall, Michele Jacobs, James Neville, Charles and Rachel Huff

III. CONSENT AGENDA: The consent agenda consists of approving the January 13, 2020 regular meeting minutes, public works department reports, non-recurring disbursements, account balance, and payroll report.

Trustee Morman moved, seconded Trustee Schmidgall to approve the above listed consent agenda items. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Peterson

There being five affirmative votes, the **motion carried.**

IV. PUBLIC COMMENT:

Charles and Rachel Huff regarding storm drain project on N. Orchard – Charles and Rachel Huff addressed the Board regarding their insurance claim to the Village from the sink hole that formed under their foundation due to the clasp of storm sewer. They have an issue with the wording of the release of claims sent to them from the insurance company. It has a typo in the amount to be paid out. They would like it to include that the landscaping will be replaced and burying of the cable line that was pulled out during the incident. Huff has had their attorney draft their changes and will send them to McGrath Law Office. McGrath stated that since the insurance is the handling this matter he would see that the paperwork is forwarded to the insurance. The insurance will process their claim on the foundation repairs once the release of claims form has been signed. (Huff's presented pictures of the damage along with a copy of the release of claims from the Village's insurance company.)

Huff's also wanted to know the timeline of the project to reroute the storm sewer drain. Easement agreements between the homeowners and the Village have been delivered for signatures. Schopp stated that he has been in contact with G.A. Rich and the pipe and basins are ready for the project they are just waiting on schedule of man power along with the removal of a tree. They were assured that the project is on G.A. Rich's schedule and that he will keep them updated when he knows more of an actual start date.

V. DEPARTMENT REPORTS:

POLICE REPORT: Police Chief Brandon Reese reported on the activities of the police department.

School Resource Officer - Chief Reese presented to the Board a School Resource Officer Agreement between the Village and the school district. He has been working with the school district and Trustees Kamp and Peterson regarding the position of a school resource officer. The Board had questions regarding how the parties will divide the costs related to the position. The agreement referred to exhibit A for the cost breakdown but it was not attached. McGrath advised the Board not to sign the agreement until exhibit A is complete. Reese will be meeting with the school district to on exhibit A this week to finalize the cost breakdown for each party. The Board was asked to review the rest of the agreement to confirm its sets forth the specific terms and conditions of the services to be performed and provided by the SROs in the school district. Reese informed the Board that the first year will be a transition period. The SRO will work part time at the schools and part time for the department. During this transition period the SRO will not have a department vehicle at the school. The item will be placed the next agenda with exhibit A.

PUBLIC WORKS REPORT: Public Works Manager Schopp reported on the activities of the department. State is requiring more sample sights for lead and copper testing, Schopp is working on finds more site that meet their criteria. The lift station at the trailer park is working much better now that the basket and new grinder parts have been installed. Schopp discussed the new regulations regarding changing tables in public bathrooms. He is reviewing costs for installing them in the park bathrooms.

ADA Grant – Schopp attended a meeting for Tazewell County communities to receive grant funds to bring public buildings and polling places ADA compliant. He has met with the grant writer Jim Cummings to determine projects to apply for. The bathrooms at Village Hall and the community center along with the approach outside the main entrance of the community center were items he felt that the Village could apply for. Schopp’s next step is to gather quotes to estimate the cost of the project and have Jim Cummings write and submit the grant application to Tazewell County. Tazewell County will then administer any projects funds through this grant. The grant is for 100% of the project, it is not a matching fund grant. Schopp will keep the Board updated on the project.

Cameras at Westwood Park and recycling bins – This item was tabled.

2020 turf fertilization program with Green View Landscaping - – Trustee Elmore moved, seconded by Trustee Schmidgall to authorize President Friend to sign the 2020 turf fertilization program contract with Green View Landscaping Company for Brock Lake and Westwood Park. Brock Lake diamonds 1, 2, & 3 cost is \$1,560.00. Westwood Park soccer field cost is \$638.00. Fertilizing these areas is listed as a responsibility of the Village in the intergovernmental agreement with Mackinaw Township Recreational Group. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Peterson

There being five affirmative votes, the motion carried.

VI. TREASURER’S REPORT:

Non-Recurring Bills - Trustee Morman moved, seconded Trustee Haynes to approve the non-recurring bills. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Peterson

There being five affirmative votes, the motion carried.

VII. PRESIDENT’S REPORT: none

VI. LOCAL LIQUOR CONTROL COMMISSIONER’S REPORT: none

VIII. TRUSTEES’ REPORT:

Stout Foundation grant application – This item was tabled.

IX. ATTORNEY’S REPORT:

Resolution #20-03 to sell 102 E. Madison St (revised). – Trustee Morman moved, seconded by Trustee Morman to adopt resolution #20-03 authorizing the sale of a vacant land owned by the Village of Mackinaw which is located at 102 E. Madison St. The revised resolution lists Keith Schmidgall as the only purchaser of the property. On a roll call, the vote was:

AYES: 6 – President Friend and Trustees Elmore, Haynes, Kamp, Morman, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustees Peterson

There being six affirmative votes, the motion carried.

Approve purchase contract to sell 102 E Madison St. (revised) – Trustee Morman moved, seconded by Trustee Elmore to authorize President Friend to enter into a contract for the sale of real estate to sell 102 E. Madison St. to Keith Schmidgall at a cost of \$30,000. Lori Schmidgall was removed as a purchaser. Construction must begin within 3 years instead of 2 years as stated in the first contract. On a roll call, the vote was:

AYES: 5 – Trustees Elmore, Haynes, Kamp, Morman, and Schmidgall

NAYS: 0

ABSENT: 1 – Trustee Peterson

There being five affirmative votes, the motion carried.

X. NEW BUSINESS:

Allocate funds for demo of unsafe properties - The Board discussed allocating funds to have available to purchase unsafe properties. The item will be placed on the next agenda.

XI. ADJOURNMENT @ 8:16 P.M.: There being no further business to come before the Board Trustee Elmore moved, seconded by Trustee Morman to adjourn. **motion carried.**

I, Lisa Spencer, Village Clerk/Collector of the Village of Mackinaw, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the regular meeting held on the above date, as the same appears on the records of the Village now in my custody and keeping.

Lisa Spencer, Village Clerk/Collector
Posted: 2-12-20